

WHO DOES WHAT, FALL 2008

<http://www.registrar.uiowa.edu/>

Information Wanted

Source

Phone
(319)

Information Wanted	Source	Phone (319)
Absence Forms	Registrar's Service Center 17 Calvin Hall	384-4300
Available on line at:	http://www.registrar.uiowa.edu/forms/absence.pdf	
Academic Advising Center, C210 PC Academic Advisor/Major (Choosing or Changing)	Academic dean's office or Student's academic advisor as listed on advisor screens or advised in Academic Advising Center, C210 PC http://www.uiowa.edu/~uaactr or College of Education, TEP Advising Center http://www.education.uiowa.edu/tess	353-5700 335-5612
Academic Probation/Dismissal	Student's designated collegiate office or academic programs and services	
Access Requests (Infobank, Osiris, SRIS, etc.)	David Salisbury, Registrar's Office, 1 Jessup Hall http://www.registrar.uiowa.edu/forms/staff.aspx	335-0235
Accounts (University bills): (Students/Faculty/Staff)	University Billing Office, 5 Calvin Hall ubill@uiowa.edu http://www.uiowa.edu/ubill/ http://isis.uiowa.edu	335-0071 or 1-800-943-4557
(Direct to parent address for billing):		
ACT Information	Undergraduate Admissions, 108 Calvin Hall http://www.uiowa.edu/admissions	335-1549
Adding Courses (students)	Registrar's Service Center, 17 Calvin Hall	384-4300
Forms	http://www.registrar.uiowa.edu/forms/addform.pdf http://isis.uiowa.edu	
Address Changes or Updates (students)	Registrar's Service Center, 17 Calvin Hall Registrar's Office, 1 Jessup Hall http://www.registrar.uiowa.edu/address_changes https://isis5.uiowa.edu/isis/records.page	384-4300 335-0238
Online		
Address, Telephone Restrictions	Questions: Cherrie Baird cherrie-baird@uiowa.edu Katie Scharff Bates kathleen-bates@uiowa.edu Walk-ins: Registrar's Service Center, 17 Calvin Hall http://isis.uiowa.edu http://www.registrar.uiowa.edu/address_changes	384-4038 335-0245
Admission Tours (Tours for Prospective Students)	Admissions Visitors Center, C110 Pomerantz Center admissions@uiowa.edu http://www.uiowa.edu/admissions/undergrad/visit/index.html	335-1569 335-1566
(Visit and Tour the College of Engineering)	College of Engineering 3124 Seamans Center admissions@uiowa.edu http://www.engineering.uiowa.edu/future-students/tour	335-5763
Admissions	Admissions Office, 107 Calvin Hall	335-3847 or 1-800-553-4692
	Undergraduate Admissions, 108 Calvin Hall Graduate Admissions, 115 Calvin Hall admissions@uiowa.edu gradmail@uiowa.edu	335-1549 335-1525
For U.S. graduate admissions questions:	Undergraduate International Admissions, 108 Calvin Hall Graduate International Admissions, 115 Calvin Hall intlmail@uiowa.edu http://www.uiowa.edu/admissions	335-1549 335-1534

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Tuition and Fees, International	Admissions Office , 108 Calvin Hall http://www.uiowa.edu/admissions/undergrad/costs/intl-costs.htm	335-3847
Admissions: College of Education	Office of Teacher Education and Student Services N310 Lindquist Center www.education.uiowa.edu/tess	335-5359
Admissions: College of Engineering	Engineering Admissions and Outreach Jane Dorman 3124 Seamans Center jane-dorman@uiowa.edu http://www.engineering.uiowa.edu/viewbook/	335-5769
Advanced Placement Program (APP)	Department of Subject http://www.registrar.uiowa.edu http://www.engineering.uiowa.edu/records	
American College Testing (ACT)	P.O. Box 168, Iowa City, IA 52243-0168 mediarelations@act.org http://www.act.org	337-1000
Americans with Disabilities Act	Office of Equal Opportunity and Diversity Faculty and Staff Disability Services Student Disability Services	335-0705 335-2660 335-1462
Appeals (registration/financial delinquency)	Registrar's Office, 1 Jessup Hall --Staff-- registrar@uiowa.edu http://www.registrar.uiowa.edu	335-0238
Arts Center Relations	300 Plaza Centre One, Iowa City, IA 52242-2500 Peter Alexander, Director peter-alexander@uiowa.edu http://www.uiowa.edu/artsiowa	348-0000 384-0072
Athletic Events (tickets)	Carver-Hawkeye Arena Ticket Office donna-howe@uiowa.edu http://www.hawkeyesports.com	335-9327 or 1-800-424-2957
Audiovisual Center (please see Media Production, Center for)	Administration, C105 Seashore Hall	335-2645
Automobile Registration, Violations	Parking Office, Iowa Memorial Union Parking Ramp UIHC Hospital Ramp #2 (satellite location) parking-office@uiowa.edu http://www.uiowa.edu/~parking/index.html	335-1475 335-8924
Bachelor of Applied Studies (BAS) degree	Nancy Romine 250 Continuing Education Facility credit-programs@uiowa.edu http://www.continuetolearn.uiowa.edu/ccp	335-2040 335-2575 or 1-800-272-6430
Bachelor of Liberal Studies (BLS) degree	Dian Gottlob 250 Continuing Education Facility credit-programs@uiowa.edu http://www.continuetolearn.uiowa.edu/ccp	335-2035 335-2575 or 1-800-272-6430
Bicycling on the U of I Campus	Iowa Memorial Union Parking Ramp Hospital Parking Ramp 2 http://www.uiowa.edu/~parking/bike_home.html http://www.uiowa.edu/~parking/bike_regulation_page.html	335-1475 335-8924

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Bills (payment of university bill)	University Billing Office, 5 Calvin Hall ubill@uiowa.edu http://www.uiowa.edu/ubill/ University of Iowa Community Credit Union Iowa Memorial Union (UICCU Iowa Avenue Branch –temp flood relocation)	335-0071 or 1-800-943-4557
Board of Regents	100 Court Avenue, Suite 203 Des Moines, IA 50319 http://www.uiowa.edu/~provost/regents/index.html	1-515-281-3934
Bulletin Boards, Posters, Banners (approval for posting)	Box Office - Room 138, Iowa Memorial Union http://www.imu.uiowa.edu/services/ubo	335-3041 or 1-800-346-4401
Cable Television (Students)	ITS Video Services 23 Lindquist Center cabletv@uiowa.edu http://www.its.uiowa.edu/tns/videoservices/campusvideo.htm	335-5735 Cable TV 335-5898
Calendar, University Desk To place orders with requisition:	http://www.registrar.uiowa.edu General Stores Mossman Business Services Building 2222 Old Hwy 218 South, Iowa City, IA 52246-1602 http://www.uiowa.edu/~fusmm	384-3900
To purchase individually:	IMU Bookstore, Ground Floor, Iowa Memorial Union http://www.book.uiowa.edu	335-3179
Questions:	Jan Brunstein, Associate Registrar Registrar's Office, 1 Jessup Hall jan-brunstein@uiowa.edu http://www.registrar.uiowa.edu	335-0222
Calendars, Five-Year University of Iowa online@	Registrar's Office, 1 Jessup Hall http://www.registrar.uiowa.edu http://www.registrar.uiowa.edu/calendars/fiveyearcalendar.aspx http://www.registrar.uiowa.edu/calendars/eventscalender.pdf	335-0238
Cambus Routes/Schedules/Areas of Service	Cambus Office, Stadium Drive Bionic Bus http://www.uiowa.edu/~cambus	335-8633 335-7595 FAX 335-6647
Campus Relations	Jennifer Modestou jennifer-modestou@uiowa.edu	335-0705
Campus Software Program	ITS Campus Services http://cs.its.uiowa.edu/software/	335-6069
Campus Tours	Carver-Hawkeye Arena College of Engineering, 3124 Seamans Center Hancher Auditorium Medical Museum (self guided), Patient and Visitor Activity Center, 8 JCP Museum of Art Museum of Natural History Old Capitol See Admission Tours (Tours for Prospective Students) admissions@uiowa.edu http://www.uiowa.edu/admissions	335-9410 335-5763 335-1130 356-7106 335-1726 335-0480 335-0548

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Canceling Registration	See Withdrawal of Registration http://www.registrar.uiowa.edu	
Cashier's Business Office (University Bills) (Direct to parent address for billing)	University Billing Office, 5 Calvin Hall ubill@uiowa.edu http://www.uiowa.edu/ubill/ http://isis.uiowa.edu	335-0071 or 1-800-943-4557
Catalog, General Online: Questions:	http://registrar.uiowa.edu/registrar/catalog Jan Brunstein, Associate Registrar jan-brunstein@uiowa.edu Registrar's Office, 1 Jessup Hall	335-0222 335-0238
Center for Credit Programs	Doug Lee, Director 250 Continuing Education Facility credit-programs@uiowa.edu	Information 335-2575 or 1-800-272-6430 (toll-free, nationwide) FAX 335-2740
Enrollment Services	Susan Beadle, Associate Director credit-programs@uiowa.edu credit-programs-register@uiowa.edu http://www.continuetolearn.uiowa.edu/ccp	335-2575
**Registration questions:		
CEU Credit (Continuing Education Unit)	Center for Conferences 219 Continuing Education Facility conferences@uiowa.edu http://www.continuetolearn.uiowa.edu/conferences/ceus.htm	335-4141
Changing Majors If within same college: If changing colleges:	Student's designated collegiate office or academic programs and services Undergraduate Admissions, 108 Calvin Hall http://www.uiowa.edu/admissions/undergrad/change-colleges	335-1549
Child Care Program	Family Services Office http://www.uiowa.edu/hr/oe/worklife/famserv/ccs/index.shtml	335-1371
CIC Program (Committee on Institutional Cooperation)	Graduate College, 6 Gilmore Hall http://www.cic.uiuc.edu	335-2146
Class Lists (Academic Department Use only)	Kati Scharff Bates, Program Assistant Registration Center, 30 Calvin Hall kathleen-bates@uiowa.edu https://infobank.registrar.uiowa.edu	335-0245
Classroom Scheduling (general assignment classroom scheduling,	Registrar's Office 34 MacBride Hall registrar-room-res@uiowa.edu http://www.registrar.uiowa.edu/room_scheduling/	335-1243
CLASSROOM TECHNOLOGY SUPPORT	100 Old Music Building (OMB)	335-2571
AV Reservations	classroom-technology-support@uiowa.edu	335-2571
CLEP Tests (Credit by Examination) Currently enrolled, returning, transfer students:	Test ing Coordinator Evaluation and Examination Service, 300 Jefferson Building exam-service@uiowa.edu http://www.uiowa.edu/~examserv	335-0356

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How to review CLEP Credit (Placement Exams)	Admissions 108 Calvin Hall admissions@uiowa.edu http://www.uiowa.edu/admissions/undergrad/majors/credit-by-exam.htm	335-3847 or 1-800-553-IOWA
(transcripts of)	Academic Programs and Services, College of Liberal Arts & Sciences 120 Schaeffer Hall clasps@uiowa.edu http://www.clas.uiowa.edu	335-2633
	Student Records Registrar's Office, 1 Jessup Hall http://www.registrar.uiowa.edu	335-0239
Commencement	Registrar's Office, 1 Jessup Hall http://www.registrar.uiowa.edu	335-0296
Communications (Information Tech Services)	Customer Information Desk – 2800 University Capitol Ctr or 2 nd Floor IMU http://cs.its.uiowa.edu/cid/	384-0800
Computer Services Billing Inquiries	ITS Financial Management 300 University Services Building Deb Sabers, Business Manager deb-sabers@uiowa.edu	335-6322
Computer Help and Information	Computer questions: ITS Help Desk, 2800 UCC or 2 nd Floor IMU General Computing Information: ITS Information Desk, 2800 UCC or 2 nd Floor IMU Computer hookup to ISIS (modem): ITS Help Desk, 2800 UCC or 2 nd Floor IMU its-helpdesk@uiowa.edu http://helpdesk.its.uiowa.edu/	384-4357 384-0800 384-4357
Computer Demo Center	ITS Help Desk, 2800 UCC or 2 nd Floor IMU http://helpdesk.its.uiowa.edu/demo	384-4357 4-HELP
Computer Security	Jane Drews – IT Security Officer http://helpdesk.its.uiowa.edu/security/	335-6332
Conferences & Institutes (UI Center for Conferences)	Jo Dickens, Director 250 Continuing Education Facility conferences@uiowa.edu http://www.continuetolearn.uiowa.edu/conferences	335-4159 FAX 335-4039
Continuing Education, Division of	250 Continuing Education Facility (US Bank Building) http://www.continuetolearn.uiowa.edu	335-2575 or 1-800-272-6430
Cooperative Education Training Assignment	Pomerantz Career Center, 100 Pomerantz, C310 Pomerantz Career Center careercenter@uiowa.edu http://www.careers.uiowa.edu Engineering Professional Development 3124 Seamans Center philip-jordan@uiowa.edu http://www.engineering.uiowa.edu/epd	335-1023 335-5774
Copy Centers	Chris Kula, Manager C102 Pappajohn Business Building (3) 3110 Medical Laboratories (5)	384-3809 335-0861 335-8788

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Copy Centers	41 Iowa Memorial Union (7) (Mossman Building-temp flood relocation) http://www.uiowa.edu/~printsvc/docsvcs/copyctrs.html	335-2699
	180 Boyd Law Building (10) http://www.uiowa.edu/~printsvc/docsvcs/copyctrs.html	335-9138
Correspondence Study (See Guided Independent Study)	Anne Zalenski, Director 250 Continuing Education Facility credit-programs@uiowa.edu http://www.continuetolearn.uiowa.edu/ccp/gis	335-2048 335-2575 or 1-800-272-6430
Counseling (personal, educational, vocational)	University Counseling Service, 3223 Westlawn http://www.uiowa.edu/~ucs	335-7294
	Pomerantz Career Center, 100 Pomerantz, C310 Pomerantz Career Center careercenter@uiowa.edu http://www.careers.uiowa.edu	335-1023
	Engineering Professional Development 3124 Seamans Center http://www.engineering.uiowa.edu/epd	335-6280
	Faculty and Staff Services/Employee Assistance Program Carol Wozniak-Rebhuhn, Coordinator http://www.uiowa.edu/hr/fsseap/	335-2085
Course Approval	Christina Carlson, Associate Registrar Registrar's Office, 1 Jessup Hall christina-carlson@uiowa.edu https://infobank.registrar.uiowa.edu http://www.registrar.uiowa.edu/forms/crsapppp.pdf http://www.registrar.uiowa.edu/forms/crsapppm.pdf http://www.registrar.uiowa.edu http://www.registrar.uiowa.edu/forms/crsapppp.pdf	335-2845
Add or Drop a Course Revise a Course Course Approval Request Forms		
Course Descriptions OSIRIS or ISIS Publications online (course offerings, General Catalog)	Registrar's Office, 1 Jessup Hall Jan Brunstein, Associate Registrar jan-brunstein@uiowa.edu http://isis.uiowa.edu/courses http://www.registrar.uiowa.edu/registrar/catalog	335-0238 335-0222
Course Offering Changes (after early registration)	Registration Center, 30 Calvin Hall Jane Omann, Sr. Associate Director, Enrollment Svs jane-omann@uiowa.edu	335-0245 335-0241
	Kati Scharff Bates, Program Assistant kathleen-bates@uiowa.edu	335-0245
	Registrar's Office, 1 Jessup Hall Jan Brunstein, Associate Registrar jan-brunstein@uiowa.edu http://www.registrar.uiowa.edu	335-0238 335-0222
Data Processing Projects, Mailing Labels, and Reports (liaison)	Registrar's Office, 1 Jessup Hall Kathryn Stoltenberg, Assistant to the Registrar kathryn-stoltenberg@uiowa.edu http://www.registrar.uiowa.edu	335-0238 384-4030
Deadlines, Academic		
Dean's List/President's List, Commencement List (mailings)	Deborah Thumma University New Services 307 Plaza Centre One deborah-thumma@uiowa.edu http://www.uiowa.edu/~ournews	384-0006

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Information Wanted	Source	Phone (319)
Deceased Student Contact	Cherie Howes, Program Assistant 2950-22 UCC cherie-howes@uiowa.edu	384-2042
	Diane Graber, Assistant to the Registrar Registrar's Office, 1 Jessup Hall diane-graber@uiowa.edu	335-0223
Defunct Colleges	Registrar's Office, 1 Jessup Hall Sarah Harris, Sr. Associate Director, Enrollment Svs sarah-harris@uiowa.edu http://www.registrar.uiowa.edu	335-0232
Degree Applications	Graduation Analysis Registrar's Office, 1 Jessup Hall or Registrar's Service Center, 17 Calvin Hall http://www.registrar.uiowa.edu	335-0228 384-4300
	Graduation Analysis Registrar's Office, 1 Jessup Hall http://www.isis.uiowa.edu	335-0228
Degree Statistics	Kathryn Stoltenberg, Assistant to the Registrar Registrar's Office, 30C Calvin Hall kathryn-stoltenberg@uiowa.edu http://www.registrar.uiowa.edu	384-4030
Diplomas (Obtaining a duplicate or facsimile copy)	Graduation Analysis Registrar's Office, 1 Jessup Hall http://www.registrar.uiowa.edu	335-0228
Disability Services, Student Academic accommodations for students who have hearing impairment, vision impairment, learning disabilities, attention deficit disorder, chronic health issues, psychological disorders and mobility impairment.	Dr. Mark Harris, Director 3100 Burge Hall Carole Collier Michael Venzon Amy Kearns Larsen Leah Behrens Jo Dillon www.uiowa.edu/~sds	335-1462 SDS FAX 335-3973 (voice/TTY) 335-1498 335-1462 335-1462 335-1462
	Anne Zalenski, Director 250 Continuing Education Facility credit-programs@uiowa.edu http://www.continuetolearn.uiowa.edu/ccp/de	335-2048 335-2575 or 1-800-272-6430
Diversity Resources	Dorothy-Simpson-Taylor dorothy-simpson-taylor@uiowa.edu	335 2411
Dropping Courses students Forms	Registrar's Service Center, 17 Calvin Hall http://www.registrar.uiowa.edu/forms/student.aspx http://isis.uiowa.edu	384-4300
	Dean's Office http://www.education.uiowa.edu http://www.education.uiowa.edu/coedean/ College of Education Office of Teacher Education and Student Services http://www.education.uiowa.edu/tess	335-6111 335-5359

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Information Wanted	Source	Phone (319)
Educational Placement	Educational Placement Office, N302 Lindquist Center ed-placement@uiowa.edu http://www.education.uiowa.edu/edplace	335-5353
Elder Care Program	Family Services Office http://www.uiowa.edu/hr/famserv/eldercare.html	335-1371
e-mail access questions	ITS Information Desk, 2800 UCC or 2 nd Floor IMU ITS Help Desk, 2800 UCC or 2 nd Floor IMU its-helpdesk@uiowa.edu http://helpdesk.its.uiowa.edu/	384-0800 384-4357
e-mail accounts for students (sign up for e-mail account on ISIS)	http://isis.uiowa.edu	
Employee Assistance Program (Counseling for faculty and staff)	Faculty and Staff Services/Employee Assistance Program Carol Wozniak-Rebhuhn, Coordinator http://www.uiowa.edu/hr/fsseap/	335-2085
Employment (student part-time employment, work study)	Office of Student Financial Aid, 213 Calvin Hall student-employment@uiowa.edu http://www.uiowa.edu/financial-aid/employment	335-1460
Employment (non-students) Position Listings	Human Resources-Employment 102 University Services Building, 1 W. Prentiss St. http://www.uiowa.edu/hr/employment (home page) http://jobs.uowa.edu	335-2656
Engineering, College of Academic Advisor/Major (choosing or changing) Admissions	Seamans Center for the Engineering Arts and Sciences (SC) Student Development Center, 3124 Seamans Center Jane Dorman, Director of Admissions & Outreach 3124 Seamans Center jane-dorman@uiowa.edu http://www.engineering.uiowa.edu/viewbook/	335-5763 335-5769
Professional Development Career Information/Advising	Kelli Delfosse, Associate Director of Professional Development 3124 Seamans Center kelli-delfosse@uiowa.edu http://www.engineering.uiowa.edu/epd	335 6280
Co-ops & Internships	Phil Jordan, Director of Professional Development 3124 Seamans Center philip-jordan@uiowa.edu http://www.engineering.uiowa.edu/epd	335-5774
Computers Systems and Support (CSS)	Doug Eltoft, Director 1256 Seamans Center	335-5751
Key Cards -CSS Consulting	CSS Consulting, 1253 Seamans Center http://css.engineering.uiowa.edu/	335-5055
Changing Majors Degree Applications Degree Evaluations	Student Development Center, 3124 Seamans Center Megan Allen, Manager of Student Records 3124 Seamans Center megan-e-allen@uiowa.edu http://www.engineering.uiowa.edu/records	335-5763 335-5768
Enrollment Statistics Enrollment in certain class Initial Point of Contact for SDC	Scott Hansen, Secretary/Receptionist 3124 Seamans Center scott-a-hansen@uiowa.edu	335-6025

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Engineering Tutorial Program	Megan Allen, Manager of Student Records www.engineering.uiowa.edu/tutoring	335-5768
Engineering Electronics Shop Key Cards	Doug Eltoft 1256 Seamans Center sheila-britton@uiowa.edu	335-5761
Locker Information	Engineering Electronics Shop 2018 Seamans Center eshop@uiowa.edu http://www.engineering.uiowa.edu/~eshop	
Marketing and Communications (corporate, alumni, government relations)	Fred W. Streicher, Director 3100 Seamans Center fred-streicher@uiowa.edu	384-0550
Grade Changes (Grade Change Form)	Megan Allen, Manager of Student Records 3124 Seamans Center megan-e-allen@uiowa.edu http://www.engineering.uiowa.edu/records	335-5768
Graduation Analysis Graduation Requirements		
Grievances, Complaints, General	Dean's Office, 3100 Seamans Center	335-5764
Internships	Philip Jordan, Director of Professional Development 3124 Seamans Center philip-jordan@uiowa.edu	335-5774
Lost and Found	Student Development Center 3124 Seamans Center	335-5763
Major Changes	Megan Allen, Manager of Student Records 3124 Seamans Center megan-e-allen@uiowa.edu http://www.engineering.uiowa.edu/records	335-5768
News Releases	Fred W. Streicher, Director 3100 Seamans Center fred-streicher@uiowa.edu	384-0550
Scholarship Information	Nancy Schneider, Director of Student Development and Scholarships 3124 Seamans Center nancy-schneider@uiowa.edu	335-5014
Second-Grade-Only Option	Student Development Center 3124 Seamans Center	335-5768
Supplementary Transfer Work	Megan Allen, Student Records Manager 3124 Seamans Center megan-e-allen@uiowa.edu http://www.engineering.uiowa.edu/records	335-5768
English as a Second Language	1112 University Capitol Center Maureen Burke, Coordinator lep@uiowa.edu http://www.uiowa.edu/~iiepes/	335-5630
Enrollment in certain class	Kati Scharff Bates, Program Assistant kathleen-bates@uiowa.edu Registration Center, 30 Calvin Hall	335-0245
Enrollment Statistics	Kathryn Stoltenberg, Assistant to the Registrar Registrar's Office, 30C Calvin Hall kathryn-stoltenberg@uiowa.edu	384-4030

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Information Wanted	Source	Phone (319)
Equal Opportunity and Diversity	http://www.registrar.uiowa.edu Office of Equal Opportunity and Diversity, 202 Jessup Hall Marcella David, Special Assistant to the President for Equal Opportunity & Diversity and Associate Provost for Diversity diversity@uiowa.edu	335-0705 Text 335-0697
UI Affirmative Action Plan Equal Employment Opportunity Complaints of discrimination, harassment, and sexual harassment Diversity Education	Jennifer Modestou, Director Wanda Sims, Senior Equal Employment Opportunity Specialist Talinda Pettigrew, Equal Employment Opportunity Specialist Tiffini Stevenson Earl, Compliance Officer Lisa Brewster, Compliance Officer Dorothy Simpson-Taylor, Diversity Resources Coordinator Jill Robinson, Data Specialist Kim Carter, Administrative Assistant http://www.uiowa.edu/~eod	335-0124
Equipment Services & Scheduling (See Classroom Technology Support)		
Evaluation and Examination Services	129 Jefferson Building exam-service@uiowa.edu	335-0356
Events Approval	Office of Student Life - Room 145, Iowa Memorial Union (W300 Seashore Hall – temp flood relocation) osl@uiowa.edu http://www.imu.uiowa.edu/osl	335-3059
Examination Schedule (Final Exams)	Michelle Davenport, Program Assistant Registrar's Office, 34 MacBride Hall michelle-davenport@uiowa.edu http://www.registrar.uiowa.edu	384-3263
(Final Exam Conflicts)	Registrar's Service Center, 17 Calvin Hall	384-4300
Experiential Learning	Pomerantz Career Center, 100 Pomerantz, C310, PC careercenter@uiowa.edu http://www.careers.uiowa.edu	335-1023
	Engineering Professional Development 3124 Seamans Center philip-jordan@uiowa.edu http://www.engineering.uiowa.edu/epd	335-5774
Extension Courses (off-campus)	250 Continuing Education Facility http://www.continuetolearn.uiowa.edu/ccp	335-2575 or 1-800-272-6430
Facilities, Outdoor (use of Pentacrest, Kautz Plaza)	Vice President for Student Services and Dean of Students 249 Iowa Memorial Union (3 rd Floor Pomerantz Center – temp flood relocation) vp-student-services@uiowa.edu	335-3557
Faculty Senate	Michael O'Hara (Psychology-E229 SH), President David Drake (Endodontics-N407 DSB), Vice President Shelton Stromquist (History-162 SH), Secretary Victoria Sharp (Urology – 3014 RCP), Past President	335-2460 335-7384 335-2301 384-6405

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Information Wanted	Source	Phone (319)
	Laura Zapper, Program Assistant 604 Jefferson Building http://www.uiowa.edu/~facsen/	335-0617
Family Caregiving Leave	Human Resources Vacation and Sick Leave Accrual/Usage Policies and Procedures http://www.uiowa.edu/hr/benefits/vacation.html	335-2676 FAX 335-2776
Family Housing	See University Apartments	
Family Services Office	Jane Holland jane-holland@uiowa.edu http://www.uiowa.edu/hr/famserv/index.html	335-1371
Family Weekend (registration for)	Office of Student Life, Room 145, Iowa Memorial Union (W300 Seashore Hall – temp flood relocation) osi@uiowa.edu http://www.imu.uiowa.edu/osl/	335-3059
Financial Aid Disbursement	University Billing Office, 5 Calvin Hall ubill@uiowa.edu http://www.uiowa.edu/ubill	335-0071 or 1-800-943-4557
Financial Aid Application and Eligibility	Office of Student Financial Aid, 208 Calvin Hall financial-aid@uiowa.edu http://www.uiowa.edu/financial-aid	335-1450
Flexible Work Arrangements	Family Service Offices http://www.uiowa.edu/hr/famserv/flex/index.html	335-1371
Four-Year Graduation Plan:	To sign up: To cancel:	Orientation Services, 116 Calvin Hall 335-1497 Graduation Analysis, Registrar's Office, 1 Jessup Hall 335-0228 http://www.clas.uiowa.edu/students/4yrgradplan/index.shtml
Fraternities	Interfraternity Council, Room 39A, Iowa Memorial Union (W300 Seashore Hall – temp Flood relocation) http://www.uiowa.edu/~greek Jason Pierce, Assistant Director of Student Life (W300 Seashore Hall – temp flood relocation) Fraternity Business Service Office, 159 Iowa Memorial Union osl@uiowa.edu http://www.imu.uiowa.edu/osl	335-3252 335-3059 335-3072
Fulbright Grants for Graduate Research Abroad	International Programs, 1111 University Capitol Centre Kristi Fitzpatrick Kristi-fitzpatrick@uiowa.edu http://www.uiowa.edu/~intl	335-2823
Furnishings and Renovations (requests)	Space Planning	335-3887
Grade Changes	Records Registrar's Office, 1 Jessup Hall	335-0239 335-0238
Grading Option Changes (P/F, P/N, S/U)	Forms at Registrar's Service Center, 17 Calvin Hall or Student's designated collegiate office	384-4300
Graduate Record Exam (GRE) Information	Register to take test by computer http://www.ets.org To pick up a GRE booklet: Graduate Admissions, 115 Calvin Hall	335-0355 335-1525

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Information Wanted

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Information Wanted	Source	Phone (319)
Graduate School Admission Tests GMAT, GRE, LSAT, MCAT, PCAT	Evaluation & Examination Service, 300 Jefferson Building exam-service@uiowa.edu http://www.uiowa.edu/~examserv	335-0356
Graduation Analysis	Julie Fell, Sr. Associate Director, Enrollment Svs. Registrar's Office, 1 Jessup Hall grad-analysis@uiowa.edu http://www.registrar.uiowa.edu	335-0228
Graduation Announcements	Alumni Association 100 Levitt Center for University Advancement alumni@uiowa.edu http://www.iowalum.com	335-3294
Graduation Requirements (Liberal Arts and Sciences, Business, and Nursing)	Graduation Analysis Registrar's Office, 1 Jessup Hall grad-analysis@uiowa.edu	335-0228
Grievances, Complaints, General	Collegiate Dean's Office	
Counseling for Students	Vice President for Student Services and Dean of Students 249 Iowa Memorial Union (3 rd Floor Pomerantz- temp flood relocation)	335-3557
Guided Independent Study (formerly Correspondence Study)	Anne Zalenski, Director 250 Continuing Education Facility credit-programs@uiowa.edu http://www.continuetolearn.uiowa.edu/ccp/gis	335-2048 335-2575 or 1-800-272-6430
Hawk ID	ITS Help Desk, 2800 UCC its-helpdesk@uiowa.edu	384-4357
Health and Wellness, Faculty and Staff	Megan Moeller, Director, UI Wellness uiwellness@uiowa.edu http://www.uiowa.edu/hr/wellness/index.html	353-5424
Health Insurance	University Benefits 120-40 University Services Building, 1 W. Prentiss St. benefits@uiowa.edu http://www.uiowa.edu/~hrpersvc/benefits/index.html	335-2676
Health Science Relations	5141 Westlawn, Iowa City, IA 52242 Steve Maravetz, Director steven-maravetz@uiowa.edu http://www.uiowa.edu/~ournews	335-8037 335-8033
Herd Book For departmental order, make requisition to:	General Stores Mossman Business Services Building 2222 Old Hwy 218 South, Iowa City, IA 52246-1602 http://www.uiowa.edu/~fusmm	384-3900
Individual copies for purchase:	University Book Store, Ground Floor, Iowa Memorial Union http://www.book.uiowa.edu or Iowa Book and Supply, 8 S. Clinton St. http://www.iowabook.com	335-3179 337-4188
Changes to introductory pages & office directory: Changes to "Faculty by Department" section:	Belinda Marner, Assist VP for Student Services Deborah Millsap Office of the Provost, 111 Jessup Hall deborah-millsap@uiowa.edu	335-3557 335-1187
Changes to faculty and staff listings:	To correct an individual listing: send a completed Employee Web Address Form	

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	And Student Address Form (Form#1321) to 500 NWB or Payroll, 120 University Services Building, 1 W. Prentiss St.	
Employee and student address forms are available from dept. office mgrs. or via the web: Changes /restrict student information:	http://www.uiowa.edu/~eforms/hr/hr.htm https://isis5.uiowa.edu/isis/records.page	
Restrict student information:	Registrar's Service Center, 17 Calvin Hall Christina Carlson, Associate Registrar Registrar's Office, 1 Jessup Hall christina-carlson@uiowa.edu	384-4300 335-2845
Hometown News Release	Office of Communications and Outreach 300 Plaza Centre One http://www.uiowa.edu/~ournews	384-0000
Honors Program	John S. Nelson, Director 447 BHC hondir@blue.weeg.uiowa.edu http://www.uiowa.edu/~honors	335-1685
Hospital Meal Charges	Hospital Cashier CC102 General Hospital	356-2300
Housing Regulations	Dicta Schoenfelder Housing Office, 17 Burge Hall reshall-housing@uiowa.edu http://housing.uiowa.edu/	335-3009
ID Card Issue, Replacement, Reporting Lost Cards	Students/Faculty/Staff Reporting Lost Cards	335-2716
	ID Card Issue and Replacements: 253 Iowa Memorial Union (3 Jessup Hall -temp flood relocation) http://www.uiowa.edu/~idcard	335-2716
ID Card System	Laurie Lentz, Manager 7 Jessup Hall laurie-lentz@uiowa.edu Tammy Smith, Supervisor tamara-k-smith@uiowa.edu	335-1398 384-3461
Immigration	Immigration Advisor, OISS 1111 University Capitol Center http://www.uiowa.edu/~intl	335-0335
Students and visiting scholars: Faculty and P&S Staff:	Immigration Service 120-20 University Service Bldg., 1 W. Prentiss St. http://www.uiowa.edu/hr/immigration/resources.html	335-1167
Insurance Validation, Letter of Good Standing and Enrollment	Verifications Registrar's Office, 1 Jessup Hall	335-0229
Phone questions/requests by mail Walk-In Service	Registrar's Service Center, 17 Calvin Hall http://www.registrar.uiowa.edu/verifications/	384-4300
International Degree Programs	International Programs, 1111 University Capitol Center	353-2700

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Information Wanted	Source	Phone (319)
	http://www.uiowa.edu/~intl	
International ID Card	Janet Walker Office for Study Abroad, 1111 University Capitol Center study-abroad@uiowa.edu http://www.uiowa.edu/~uiabroad/	335-0353
International Student Advising	Office of International Students and Scholars 1111 University Capitol Center http://international.uiowa.edu/oiss	335-0335
International Student Fees	Office of International Students and Scholars 1111 University Capitol Center http://international.uiowa.edu/oiss	335-0335
Internships	Pomerantz Career Center, 100 Pomerantz, C310 PC careercenter@uiowa.edu http://www.careers.uiowa.edu	335-1023
Engineering Internships	Engineering Professional Development 3124 Seamans Center philip-jordan@uiowa.edu http://www.engineering.uiowa.edu/epd	335-5774
Intramural Sports	E216 Field House http://www.recserv.uiowa.edu/programs/intramurals/intramurals.htm	335-9293
Iowa Advantage Portfolio Program	Pomerantz Career Center, 100 Pomerantz, C310 PC careercenter@uiowa.edu http://www.careers.uiowa.edu	335-1023
IMU Billings (i.e. Bookstore)	Iowa Memorial Business Office 132 Iowa Memorial Union (320 S. Linn – temp flood relocation) http://www.imuis.uiowa.edu/imu	335-3138
(ICN) Iowa Communications Network Educational Video Scheduling	250 Continuing Education Facility credit-programs@uiowa.edu http://www.continuetolearn.uiowa.edu/ccp	335-2042
ICON (IOWA COURSES ONLINE)	Instructor Help Line during business hours outside of business hours http://at.its.uiowa.edu	335-6139 384-4357
Iowa Intensive English Program	English as a Second Language, 1112 Old Capitol Center iiep@uiowa.edu http://www.uiowa.edu/~iiepes/	335-5630
Iowa Summer Writing Festival	Amy Margolis, Director Room C215, Seashore Hall FAX iswfestival@uiowa.edu http://www.continuetolearn.uiowa.edu/iswfest	335-4160 335-4743
Iowa Voyagers Travel Program	Alumni Association 100 Levitt Center for University Advancement	335-3294

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Information Wanted

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Information Wanted	Source	Phone (319)
	diane-baker@uiowa.edu http://www.iowalum.com/voyagers	
Iowa Young Writers' Studio	Stephen Lovely, Director Room C215, Seashore Hall iyws@uiowa.edu http://www.uiowa.edu/~iyws	335-4209 FAX 335-4743
ISIS (Iowa Student Information System) (questions/information/registration)	Registrar's Service Center, 17 Calvin Hall http://isis.uiowa.edu	384-4300
ISIS (adding course descriptions to ISIS)	Registrar's Office, 1 Jessup Hall Jan Brunstein, Associate Registrar jan-brunstein@uiowa.edu http://isis.uiowa.edu	335-0222
ITCs (Student Computer Labs)	ITC Support – 2800 UCC or 2 nd Floor Main Library its-helpdesk@uiowa.edu http://itc.uiowa.edu	384-4827 4-HELP
ITS Computer Training	ITS Information Desk – 2800 UCC or 2 nd Floor Main Library its-training@uiowa.edu http://www.its.uiowa.edu/cs/train	384-0800
Job Vacancies	Information Toll free number Text telephone Merit: http://www.uiowa.edu/hr/employment (home page) Office & Clerical jobs@uiowa.edu Service jobs@uiowa.edu Technical, Craft, Trade jobs@uiowa.edu Professional & Scientific jobs@uiowa.edu	335-2656 1-800-272-6400 (TTY)335-3495
Lactation Facility Information	Family Services Office http://www.uiowa.edu/hr/famserv/lactation.html	335-1371
Lakeside Laboratory Registration	Division of Continuing Education 250 Continuing Education Facility iowalakesidelab@www.continuetolearn.uiowa.edu	1-888-469-2338
Late Registration	Registrar's Service Center, 17 Calvin Hall http://www.registrar.uiowa.edu	384-4300
Learning and Development	121-51 University Services Building, 1 W. Prentiss St. http://www.uiowa.edu/~fusstfdv/ http://skillsoft.uiowa.edu http://www.uiowa.edu/learn/elearn/index.html http://www.uiowa.edu/hr/careerdev/profdev.html	335-2687 FAX 335-2644
E-learning Skillsoft/job aides: Professional Development Opportunities	http://www.uiowa.edu/learn/orientation/index.html http://www.uiowa.edu/learn/awards/index.html http://www.uiowa.edu/learn/awards/mjsfellow.htm	
Orientation for New Staff and Faculty (not UIHC) Professional Development Award Mary Jo Small Fellowship	http://www.uiowa.edu/~fusstfdv/resourcecenter.html	335-2901
Resource Center Search Book/Audio/Video/Checkout	http://www.uiowa.edu/learn/awards/tuitionassist.html	335-5464
Staff Tuition Grants		

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Tuition Assistance Program for Employees (Staff & Faculty)		
UI Professional Development Internship Program	http://www.uiowa.edu/learn/awards/internship.htm	335-0560
Licensure – see Teacher Licensure		
Loan Deferments	Verifications	
Phone questions/requests by mail	Registrar's Office, 1 Jessup Hall	335-0229
Walk-In Service	Registrar's Service Center, 17 Calvin Hall	384-4300
	http://www.registrar.uiowa.edu/verifications/	
Loans	Office of Student Financial Aid, 208 Calvin Hall	335-1450
	financial-aid@uiowa.edu	
	http://www.uiowa.edu/financial-aid	
Long Distance Billings	Telecommunication and Network Services	335-2945
	400 North Hall	
	http://www.its.uiowa.edu/tns/voice/voice.htm	
Lost and Found (lower level UCC – SW side – Public Safety)	200 S. Capitol – 809 University Capitol Centre	384-2797
	lost@uiowa.edu	
	http://www.uiowa.edu/homepage/hub/lost.found.html	
Major Changes	If within same college	Student's designated collegiate office or academic programs office
	If changing colleges:	Undergraduate Admissions, 108 Calvin Hall
		335-1549
Meal Plans (Housing)	17 Burge Hall	335-3009
	MUST GO TO BURGE HALL TO SIGN MEAL OPTION PLAN SELECTED	
	Students in all residence halls except Mayflower must have a meal plan. Board Only contracts are also available for men and women not living in the residence halls. You can make arrangements for your Board Only contract at the Housing Assignment Office in the lower level of Burge Hall.	
	http://housing.uiowa.edu/foodservice/index.html	
Media Production, Center for (Previously Audiovisual Center and Video Center)	Daniel Lind, Director	335-2645
	C105 Seashore Hall	FAX 335-2834
	daniel-lind@uiowa.edu	
	http://ui.media.uiowa.edu	
Video Services include design and development of Educational and promotional programs and messages: authoring of interactive media (DVD and web), video editing, duplication, and video format standards conversion.	Video, C105 Seashore Hall	335-2645
	daniel-lind@uiowa.edu	FAX 335-2834
Audio recording, editing, mixing (narrations/ musical groups etc.); duplication (CD's, tapes, transfers).	Audio, C19 Seashore Hall	335-2541
	roderick-mickle@uiowa.edu	FAX 335-2834
Graphic designs, illustrations, calligraphy, posters, signs, exhibits, lamination, web site enhancement.	Graphics, C103 Seashore Hall	335-2551
	jerry-best@uiowa.edu	FAX 335-2834
Location/studio photography; copy photography, photo restoration, University historical photo archive, B&W printing, color digital prints	Photo, C109 Seashore Hall	335-2561
	linda-edge-dunlap@uiowa.edu	FAX 335-2834
Providing promotional and sales services for	Marketing, C105 Seashore Hall	335-2645

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Information Wanted	Source	Phone (319)
media products produced by the University.	info@ui.media.uiowa.edu	FAX 335-2834
Minors	Students may declare minors through self-service in ISIS by selecting "Minors" from the Student Records menu. Minors can also be declared for students administratively through an academic advisor or college official.	
Graduation Analysis	Students may also contact Graduation Analysis grad-analysis@uiowa.edu	335-0228
Name Changes (students)	Registrar's Service Center, 17 Calvin Hall http://www.registrar.uiowa.edu/forms/namechange.pdf	384-4300
News Release, Hometown	Office of Communications and Outreach 300 Plaza Centre One http://www.uiowa.edu/~ournews	384-0000
NOLIJ	David A. Johnson david-a-johnson@uiowa.edu	384-4034
Notary Public	Registrar's Office, 1 Jessup Hall Registration Center, 30 Calvin Hall	335-0238 335-0245
Ombudsperson	Dr. Craig Porter and Cynthia Joyce C108 Seashore Hall ombudsperson@uiowa.edu http://www.uiowa.edu/~ooombuds	335-3608 FAX 335-3071
Opportunity at Iowa Supports the academic success and graduation of under- represented minority students. Offers supplemental Instruction in Princ of Biology I and II; Princ of chemistry I and II	Office of the Provost for Diversity 24 Phillips Hall Marcella David, Director Special Assistant to the President and Associate Provost for Diversity opportunity@uiowa.edu http://www.uiowa.edu/provost/oi	335-3555 FAX 353-2537
Organization Accounts, Funds (student)	Student Organizations Business Office 159 Iowa Memorial Union (W300 Seashore Hall – temp flood relocation) http://www.imuis.uiowa.edu/osl	335-3065
Organizational Effectiveness	Joni Troester and Teresa Kulper, Co-, Directors 121 University Services Bldg., Ste. 50 http://www.uiowa.edu/hr/oe/	353-2314
Orientation	Orientation Services, 116 Calvin Hall admissions-ormail@uiowa.edu http://www.uiowa.edu/admissions/undergrad/orientation/index.html	335-1497
Orientation - New Faculty and Staff	University Services Bldg (USB), 1 W. Prentiss St http://www.uiowa.edu/learn/orientation/index.html	335-3558
Parents Weekend (Now called Family Weekend)	Office of Student Life, Room 145, Iowa Memorial Union (W300 Seashore Hall – temp flood Relocation) osl@uiowa.edu http://www.imuis.uiowa.edu/osl/	335-3059
Parking	Parking Office, Iowa Memorial Union Parking Ramp	335-1475

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Information Wanted	Source	Phone (319)
	Hospital Ramp #2 (satellite location) parking-office@uiowa.edu http://www.uiowa.edu/~parking/index.html	335-8924
Parking Appeals	Parking Office, Iowa Memorial Union Parking Ramp Hospital Ramp #2 (satellite location) parking-office@uiowa.edu http://www.uiowa.edu/~parking/index.html	335-1475 335-8924
Pass-Fail, Pass-Nonpass Registration	Student's designated collegiate office or academic programs office Registrar's Service Center, 17 Calvin Hall	384-4300
Password for ISIS	Current Students Former Students	
	ITS Help Desk, 2800 UCC or 2 nd Floor Main Library Registrar's Service Center, 17 Calvin Hall	(4-HELP) 384-4357 384-4300
Payroll Questions	Human Resources—Payroll 120 University Services Building, 1 W. Prentiss St. http://www.uiowa.edu/~payroll	335-2381
Pharmacy, College of	Pharmacy http://pharmacy.uiowa.edu/ Office of Academic Affairs, 127 Pharmacy Office of the Dean, 118 Pharmacy Office of Research and Graduate Affairs Pat McCormick, 127-C Pharmacy Jennifer Bertrand, 127-B Pharmacy	335-8795 335-8794 335-8797 335-8795 335-8795
Photographic Service (please see Media Production, Center for)	Administration, C 105 Seashore Hall	335-2645
Policies and Regulations	Office of the Vice President for Student Services 249 Iowa Memorial Union (Pomerantz Career Center – temp flood relocation) Thomas Baker http://www.uiowa.edu/~vpss/policies/index.html	335-3557
	Copies also are available at the Campus Information Center, Iowa Memorial Union	
Pomerantz Career Center/Career Information /Advising	Pomerantz Career Center, 100 Pomerantz, C310 Pomerantz Career Center careercenter@uiowa.edu http://www.careers.uiowa.edu	335-1023 FAX 335-1029
Career Assessments (Interest Inventories)		
Pomerantz Career Center/Career Information/Advising/Training	Learning Online with SkillSoft http://skillsoft.uiowa.edu	335-2687
Postcomprehensive Continuous Registration	Graduate College, 6 GILH	335-2144
Postsecondary Enrollment (PSO)	Mary Grimm Registrar's Office, 1 Jessup Hall	335-0239
Printing Department	Mossman Business Services Building 2222 Old Hwy 218 South, Iowa City, IA 52246-1602 http://www.uiowa.edu/~printsvc	384-3700
Probation (academic)	Student's designated collegiate office or academic programs and services	
Programs Approval (student organizations)	Office of Student Life, 145 Iowa Memorial Union osl@uiowa.edu http://www.imuis.uiowa.edu/osl	335-3059

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Information Wanted	Source	Phone (319)
Public Safety, Department of	808 University Capitol Center http://www.uiowa.edu/~pubsfty	335-5022 FAX 335-5800
Publications online (course offerings, General Catalog)	Jan Brunstein, Associate Registrar jan-brunstein@uiowa.edu	335-0222
Reasonable Academic Progress Information/Appeals	Office of Student Financial Aid, 208 Calvin Hall financial-aid@uiowa.edu http://www.uiowa.edu/financial-aid	335-1445
Record, Permanent	Student Records Registrar's Office, 1 Jessup Hall	335-0239 or 335-0226
Recreational Services (Intramurals, Fitness Centers, Group Fitness & Wellness classes, Touch the Earth Outdoor Programs, Sports clubs, Lesson Programs, Youth Camps, Open Recreation)	E216 Field House Info Line rec-services@uiowa.edu http://recserv.uiowa.edu	335-9293 353-3000
Regents Exchange Program, CIC Traveling Scholar	Mary Grimm Registrar's Office, 1 Jessup Hall	335-0239
Registration Center	Jane Omann, Sr. Associate Director Enrollment Svcs. Registration Center, 30 Calvin Hall http://www.registrar.uiowa.edu	335-0241
Registration Problems	Jane Omann, Sr. Associate Director Enrollment Svcs. Registration Center, 30 Calvin Hall http://www.registrar.uiowa.edu	335-0241
Reinstatement Fee (payment and appeals)	University Billing Office, 5 Calvin Hall ubill@uiowa.edu http://www.uiowa.edu/ubill/	335-0071 or 1-800-943-4557
Remote Access	ITS Help Desk, 2800 UCC or 2 nd Floor Main Library its-helpdesk@uiowa.edu http://helpdesk.its.uiowa.edu/remotearchive	384-4357 4-HELP
Resident Classification (for tuition purposes)	Registrar's Office, 1 Jessup Hall http://www.registrar.uiowa.edu	335-0238
Resident Fees for Graduate Teaching and Research Assistants and Spouses	Dennis Arps Registrar's Office, 1 Jessup Hall	335-0226
Residence Services (See University Housing)		
Returning Students Undergraduate:	Undergraduate Admissions, 108 Calvin Hall	335-1549
Graduate:	Graduate Admissions, 115 Calvin Hall admissions@uiowa.edu http://www.uiowa.edu/admissions	335-1525

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Information Wanted	Source	Phone (319)
Restrictions (Address and Telephone)		
Questions:	Cherrie Baird cherrie-baird@uiowa.edu	384-4038
	Kati Scharff Bates kathleen-bates@uiowa.edu	335-0245
Walk-ins:	Registrar's Service Center, 17 Calvin Hall http://isis.uiowa.edu http://www.registrar.uiowa.edu/address_changes	
Room Assignments		
Use of classrooms, auditoria E-mail for questions about room reservations:	Registrar's Office 34 MacBride Hall registrar-room-res@uiowa.edu http://www.registrar.uiowa.edu/room_scheduling/	335-1243
Room and Board Contracts (Students)		
	Housing Office Burge Residence Hall http://housing.uiowa.edu/	335-3009
Saturday & Evening Classes		
	250 Continuing Education Facility credit-programs@uiowa.edu http://www.continuetolearn.uiowa.edu/ccp/sande	335-2575 or 1-800-272-6430
Schedule of Courses (online Course Offerings)	http://isis.uiowa.edu	
Schedule of Courses (questions)		
	Jan Brunstein, Associate Registrar Registrar's Office, 1 Jessup Hall jan-brunstein@uiowa.edu	335-0222
Scholarship Awarding and Check Entry		
	Office of Student Financial Aid 208 Calvin Hall financial-aid@uiowa.edu http://www.uiowa.edu/financial-aid	335-1450 or 1-800-553-4692
Scholarship Disbursal and Third Party Billing		
	University Billing Office, 5 Calvin Hall Kristy Kellbach ubill@uiowa.edu http://www.uiowa.edu/~cashier	335-0111 or 1-800-943-4557
Scholarship Disbursement		
	University Billing Office, 5 Calvin Hall ubill@uiowa.edu http://www.uiowa.edu/ubill/	335-0111 or 1-800-943-4557 335-0112
Scores for ACT, SAT, GMAT, GRE, TOEFL		
Phone questions/requests by mail	Verifications Registrar's Office, 1 Jessup Hall	335-0229
Walk-In Service	Registrar's Service Center, 17 Calvin Hall http://www.registrar.uiowa.edu/verifications/ http://isis.uiowa.edu	384-4300
Second-Grade-Only Option (undergraduate)	Student's designated collegiate office or academic programs office	
Short Hours Letter		
graduate students	Verifications	
Departments	Registrar's Office, 1 Jessup Hall Registrar's Service Center, 17 Calvin Hall http://www.registrar.uiowa.edu	335-0229 384-4300
Social Security		
student benefits	Verifications	

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	Registrar's Office, 1 Jessup Hall Registrar's Service Center, 17 Calvin Hall http://www.registrar.uiowa.edu	335-0229 384-4300
Software Applications Instruction	Learning Online with SkillSoft http://skillssoft.uiowa.edu	335-2687
For questions		(38)4-4357 (4-HELP)
Sororities	Panhellenic Council, Room 39A, Iowa Memorial Union (W300 Seashore Hall – temp flood relocation) http://www.uiowa.edu/~greek	335-3267
	Jason Pierce, Assistant Director of Student Life 145 Iowa Memorial Union (W300 Seashore Hall – temp flood relocation)	335-3059
	Fraternity Business Service Office, 159 Iowa Memorial Union (W300 Seashore Hall – temp flood relocation) osl@uiowa.edu http://www.imu.uiowa.edu/osl	335-3138
Speakers Approval (student organizations)	Office of Student Life, 145 Iowa Memorial Union osl@uiowa.edu http://www.imu.uiowa.edu/osl	335-3059
Special Student Status	Undergraduate Admissions, 108 Calvin Hall Graduate Admissions, 115 Calvin Hall admissions@uiowa.edu http://www.uiowa.edu/admissions	335-1549 335-1525
Spouse Cards (faculty/staff)	Payroll 120 University Services Building, 1 W. Prentiss St.	335-2381
Staff Tuition Grants - See	"Tuition Assistance for Employees (staff/faculty)" http://www.uiowa.edu/learn/awards/tiotopmassost.htm	335-2687
Student Activities Center	Student Activities Center, 46 Iowa Memorial Union (W323 Seashore Hall – temp flood relocation) itc-imu@uiowa.edu	335-3268
Student Field Experiences – Education	N310 Lindquist Center mary-heath@uiowa.edu http://www.uiowa.edu/~edstuser/field-experience.htm	335-5361
Student Government	U of I Student Government, 48 Iowa Memorial Union (W323 Seashore hall-temp flood relocation) uisg@uiowa.edu http://www.uiowa.edu/~uisg	335-3860
Student Health Fee	Eligibility: Kati Scharff Bates, Program Assistant Registration Center, 30 Calvin Hall kathleen-bates@uiowa.edu	335-0245
	Application Forms: Registration Center, 30 Calvin Hall or Student Health, 4189 Westlawn	335-0244 335-8370
Student Health Insurance	University Benefits 120-40 University Services Building, 1 W. Prentiss St. benefits@uiowa.edu http://www.uiowa.edu/~hrpersvc/benefits/index.html	335-2676
Student Health Service	4189 South Westlawn	335-8370

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Information Wanted	Source	Phone (319)
	http://www.uiowa.edu/~shs	
Student Identification Number Changes	Christina Carlson, Associate Registrar Registrar's Office, 1 Jessup Hall christina-carlson@uiowa.edu http://www.registrar.uiowa.edu	335-2845
Student Loan Accounting	University Billing Office, 3 Jessup Hall http://www.uiowa.edu/ubill/	335-0071
Loan Billing/Servicing:	Educational Computer Systems, Inc (ECS) http://www.ecsi.net	1-800-943-4557 888-549-3274
Student Organizations	Office of Student Life, Room 145, Iowa Memorial Union osl@uiowa.edu http://www.imuis.uiowa.edu/osl	335-3059
Student/Staff/Faculty Directory	(See Herd Book)	
Study Abroad and Reciprocal Exchange Programs	Janis Perkins, Director Office for Study Abroad, 1111 University Capitol Center study-abroad@uiowa.edu http://www.uiowa.edu/~uiabroad	335-0353
Summer Session	Doug Lee, Director Center for Credit Programs 250 Continuing Education Facility summer-session@uiowa.edu http://www.continuetolearn.uiowa.edu/ccp/summer/	335-0444
Supplementary Transfer Work		
Evaluation - undergraduate:	Undergraduate Admissions, 108 Calvin Hall	335-1549
Evaluation - graduate:	Graduate Admissions, 115 Calvin Hall admissions@uiowa.edu http://www.uiowa.edu/admissions	335-1523
Support Service Programs	310 Calvin Hall ssp-advisor@uiowa.edu http://www.uiowa.edu/~osspp	335-1416
Teacher Licensure – Office of Teacher Education and Student Services	Lynn McMorris - N310 Lindquist Center http://www.education.uiowa.edu/tess/license/index.htm	335-5358
Teacher Licensure Programs-Admission	David Tingwald - N 310 Lindquist Center http://www.education.uiowa.edu/tess	335-5360
Telecourses	250 Continuing Education Facility credit-programs@uiowa.edu http://www.continuetolearn.uiowa.edu/ccp	335-2575 or 1-800-272-6430
Telephone Authorization Codes	ITS Information Desk, UCC	384-0800
Tickets to Athletic Events	Athletic Ticket Office Carver-Hawkeye Arena http://hawkeyesports.collegesports.com/	335-9327
Title IX Coordinator	Marcella David Marcella-david@uiowa.edu	335-0705

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Information Wanted	Source	Phone (319)
TOEFL (Test of English as a Foreign Language)	International Admissions, 115 Calvin Hall intlmail@uiowa.edu http://www.uiowa.edu/admissions	335-1534
Transcripts	University of Iowa Questions on Orders Defunct Colleges Walk-In Service	335-0230
	Registrar's Office, 1 Jessup Hall	
	Registrar's Service Center, 17 Calvin Hall http://www.registrar.uiowa.edu/transcripts http://isis.uiowa.edu	384-4300
TRIO/New Dimensions in Learning	Johnnie Sims, Director 310 Calvin Hall ndil@uiowa.edu http://www.TRIO-SSS.uiowa.edu	335-1288
Tuition Appeals	Registrar's Office, 1 Jessup Hall Herald "Skip" Kempnich, Assitant Registrar Dennis Arps http://www.registrar.uiowa.edu	335-0219 335-0226
Tuition Assessments and Adjustments	Registrar's Office, 1 Jessup Hall	
General Info:	Dennis Arps	335-0226
RA and TA Resident Tuition	Dennis Arps	335-0226
RA and TA appointments and spouses:	David Salisbury	335-0235
Tuition and Fees: Payments	University Billing Office, 5 Calvin Hall ubill@uiowa.edu	335-0071 or 1-800-943-4557
On-line Tuition Projection:	http://www.bo.uiowa.edu/ubill/	
Tuition Assistance for Employees (staff/faculty)	See Learning and Development 121-51 University Services Building, 1 W. Prentiss St. http://www.uiowa.edu/learn/awards/tuitionassist.htm	335-2687
UIHC Staff Relations and Development	C110 General Hospital (our office is located near the wooden compass on level 1) http://www.uihealthcare.com/depts/staffrelations/index.html	356-2008 FAX 356-4151
Tutoring	TRIO/NEW DIMENSIONS IN LEARNING 310 Calvin Hall ndil@uiowa.edu http://www.TRIO-SSS.uiowa.edu	335-1288
Tutoring Referral Services	Campus Information Center, 172 Iowa Memorial Union (W300 Seashore Hall – temp flood relocation) http://www.imuis.uiowa.edu/cic/tutor.shtml	335-3055
UI Bills and Payments (Students)	University Billing Office, 5 Calvin Hall http://www.uiowa.edu/ubill/ University of Iowa Community Credit Union, IMU (UICCU Iowa Avenue Branch-temp flood relocation)	335-0071 1-800-943-4557
UIHC Professional Development Opportunities	Hospital Human Resources www.uihc.uiowa.edu/pubinfo/staffrel.htm	

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<http://www.registrar.uiowa.edu/>

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UIHC Tuition Reimbursement	Contact UIHC Staff Relations	356-2008
University Apartments	100 Housing Services Building, Iowa City, IA 52242-1000 univ-aps@uiowa.edu http://www.housing.uiowa.edu	335-9199 FAX 335-9126
University Credit Card	Contact the Alumni Association http://www.iowalum.com	335-3294 or 800-469-2586
University High School Records	Registrar's Office, 1 Jessup Hall	335-0230
University Housing (Administration, information, and employment)	8 Burge Hall, Iowa City, IA 52242-1214 housing@uiowa.edu http://www.housing.uiowa.edu	335-3000 FX335-2979
ResNet	ITS HELP Desk, Lindquist Center http://helpdesk.its.uiowa.edu/ University Housing http://housing.uiowa.edu/resnet/index.html	384-4357 335-3000
University Housing, Contracts and Assignments (Applications, rooms and meal plans)	Dicta Schoenfelder Contracts and Assignments Office, 17 Burge Hall housing@uiowa.edu http://www.housing.uiowa.edu	335-3009 FAX 335-2979
University News Services	300 Plaza Centre One, Iowa City, IA 52242-2500 Steve Pradarelli, Director linda-kettner@uiowa.edu http://www.uiowa.edu/~ournews	384-0000 384-0030
University Relations	300 Plaza Centre One Steve Parrott, Director	335-0557 335-0552
Verification of Tuition	Student Records Registrar's Office, 1 Jessup Hall	335-0226
Verifications Phone questions/requests by mail Walk-In Service	Registrar's Office, 1 Jessup Hall Registrar's Service Center, 17 Calvin Hall http://www.registrar.uiowa.edu/verifications/ http://isis.uiowa.edu	335-0229 384-4300
Veterans' (G.I. Bill) Information (specific)	Herald "Skip" Kempnich, Assistant to the Registrar Dennis Arps Registrar's Office, 1 Jessup Hall http://www.registrar.uiowa.edu	335-0219 335-0226
Veterans (Student Resources)	Veteran's Center 203 and 205 Communications Center	335-3152 or 384-2020
Vocational Rehabilitation (State of Iowa)	University Billing Office, 5 Calvin Hall ubill@uiowa.edu	335-0111
Voids (registration)	Registrar's Service Center, 17 Calvin Hall	384-4300

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Who Does What Updates, additions, deletions, questions	Pam Schnoebelen Registrar's Office, 1 Jessup Hall pam-schnoebelen@uiowa.edu	335-0518
Web Mail Information	ITS Help Desk, 2800 UCC and Second Floor Main Library its-helpdesk@uiowa.edu http://email.uiowa.edu/	384-4357
Wellness Program (faculty and staff)	Megan Moeller, Coordinator uiwellness@uiowa.edu http://www.uiowa.edu/hr/wellness/index.html	335-5424 353-2314
Winter Session	Doug Lee, Director Center for Credit Programs, 250 Continuing Education Facility winter-session@uiowa.edu http://www.continuetolearn.uiowa.edu/ccp/winter	335-0444
Withdrawal of Registration Students in Dentistry, Engineering, Law, Carver College of Medicine, Nursing, and Pharmacy: Students in Graduate College, Liberal Arts & Sciences, and Tippie College of Business:	Student's designated collegiate office or academic programs and services Registrar's Service Center, 17 Calvin Hall http://www.registrar.uiowa.edu	384-4300
After deadline date, students in Liberal Arts & Sciences, College of Business, or Graduate College Extension Students:	Student's designated collegiate office or academic programs and services Center for Credit Programs, 250 Continuing Education Facility credit-programs@uiowa.edu http://www.continuetolearn.uiowa.edu/ccp	335-2575 or 1-800-272-6430
Evening MBA Students:	Henry B. Tippie School of Management http://www.biz.uiowa.edu/mbapm/inforequest.html http://www.biz.uiowa.edu/mbapm/	335-3739 or 1-800-622-4692
Workshop Registration	Kati Scharff Bates, Program Assistant Registration Center, 30 Calvin Hall http://www.registrar.uiowa.edu	335-0245
Workplace Support – Organizational Development Staff Recognition Quality Improvement	Teresa Kulper and Joni Troester, Co-Directors of Organizational Effectiveness http://www.uiowa.edu/hr/oe/	353-2314