

**To ADD a Class, CHANGE Hours or Section
THE UNIVERSITY OF IOWA**

* = required field

University ID #

Your College of Enrollment

Name (Please Print)

Semester / Session

Course Number, Title, Semester Hours:

Department	Course	Lab/Disc/Section	Lecture (if any)	Course Title	S.H.
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Add or Change Hours

Change Hours: From: _____ s.h.
To: _____ s.h.

Instructor Signature	Date
Your Advisor's Signature	Date
	Date
Intercollegiate Athletics (if required)	Date
OISS (required for International Students only)	Date

Change Section (enter department, course, section)

From: _____
To: _____

Original Instructor Signature	Date
New Instructor Signature	Date



Procedure: Check with your advisor, department, or the Student Academic Handbook (available through ISIS) at <http://isis.uiowa.edu/isis/handbook.page> for information on the rules and regulations that govern changes in registration. Then get all the signatures you need. The signature of the collegiate dean is needed only if you are making a change after the stated deadline for that change (see the Registrar's "Significant Deadline Dates" listing in ISIS). **Note: Changes in registration become effective on the date the form is processed in the Registrar's Service Center, 17 Calvin Hall.**

Change of Registration Fee : A fee is assessed for every change processed after the "charge deadline." See the Registrar's list of "Course Deadlines Lookup" at <http://registrar.uiowa.edu>. The University may change fees with the approval of the Board of Regents.

Fee Adjustment: Fees are assessed based on the "fee hours" for which you are enrolled. Fees will not be adjusted downward after the published deadline on the Registrar's website at <http://registrar.uiowa.edu>

I understand that making changes to my registration might affect

- my financial aid
- my progress toward degree
- my health insurance
- or have other consequences

Check here if change is for past session